

Office of the IQAC  
Meeting of IQAC



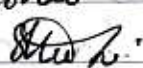

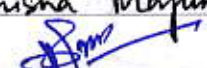
Date: 01/05/2017

Place: Principals room

Day: Thursday.

Name of the Members

Signature

- |                     |   |   |
|---------------------|---|---|
| 1. Ashit Kr. Paul   |  |  |
| 2. Satyabati Medhi  |   |  |
| 3. Dilip Das        |   |   |
| 4. Jitendra Deka    |   |  |
| 5. Mukut Pathak     |   |   |
| 6. Manisha Mazumdar |   | Manisha Mazumdar  |
| 7. Shahidul Islam   |   |  |
| 8. Jaya Medhi       |   | Jaya Medhi  |
| 9.                  |   |   |

Agenda

1. Acceptance of the chair by the president
2. Purpose of the Meeting.
3. presentation of resolution of previous meeting.
4. Discussion on formation of necessary cell for smooth functioning of IQAC
5. Feedback discussion of stakeholders.
6. Others.

Today the 1<sup>st</sup> June 2017 Thursday a meeting of IQAC had been held at principals room at 12.30 pm in the presence of the above signed members of the IQAC.

The main purpose of the meeting is regarding the formation of various cells in the college for smooth functioning of the IQAC and college as a whole.

After a fruitful discussion, the house has taken the following resolutions.

① It is resolved that the necessary cells like Women cell, research cell, publication cell, planning committee and some other important cells have to be formed shortly.

② It is resolved to organise a staff meeting to form the cells shortly and responsibility has handed to Co-ordinator IQAC.

After taking this resolution president give thanks to all the members and closed the meeting.



With Regards  
Satyabati Medhi  
Co-ordinator, IQAC  
B.C. Medhi College, Ramdia

## ACTION TAKEN REPORT

Date of Meeting	Decision Taken	Action Taken
01/05/2017	Formation of- Necessary cells	Cells have been formed
01/05/2017	staff meeting organisation and cells formation	Cells have been formed as per discussion in the staff meeting



Sadyabati Meeli

Co-ordinator, IQAC  
B.C. Medhi College, Ramdia