

**OFFICE OF THE IQAC
BINANDI CHANDRA MEDHI COLLEGE, RAMDIA**

Minutes of the Meeting

Below are the Minutes of the Meeting held 05/08/2023 at 2:00 PM at ICT Hall

Members Present:

1. Dr. Ashit Kr. Paul - Chairperson cum Principal I/c
2. Dr. Meena Kumari Das - Member
3. Lalit Chandra Bharali Joint Co-Ordinator, IQAC
4. Md Shahidul Islam - Co-Ordinator, IQAC
5. Dr. Bijuli Deka - Member
6. Nazrul Islam - Member
7. Jaya Medhi - Member
8. Riten Chandra Medhi- Member
9. Saidur Rahman - Member
10. Dr. Satyabati Medhi Joint Co-Ordinator, IQAC
11. Jitendra Deka - Member
12. Dr. Mukut Pathak - Member
13. Ramen Das - Member
14. Ramen Medhi - Member
15. Akhil Pathak - Member
16. Darpana Choudhury- Member
17. Dilip Das - Member
18. Hemalata Talukdar - Member
19. Hasnur Ali Choudhury - Member
20. Dr. Manisha Majumdar - Member
21. Niva Kalita - Member


Chair Person
Internal Quality Assurance Cell (IQAC)
B.C. Medhi College, Ramdia




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22. Dhanjyoti Talukdar - A.G.S
23. Meser Ali - Member
24. Rezzak Ali - Member
25. Bishnu Ram Das - Member
26. Abu Lais Ahmed - Faculty Member.
27. Dhanjyoti Baishya - G.S, Student Union.
28. Sarbesh Ali - Game Secretary.

Agenda:

1. Discussion regarding the Final Preparation for NAAC Assessment.
2. Others.

Resolutions

1. The ppt presentation of principal sir will be on 14th August, 2023, Co Ordinator's presentation will be on 18th August and Department's HoDs presentation will be on 19th August, 2023.
2. Alumni Association's meeting will be on 13th August, 2023
3. A public meeting would be organized by IQAC on the Establishment Day of the college, i.e-13th August, 2023.
4. The In charge of the Museum will be on Lalit Chandra Bharali, the HoD, Department of English.


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ACTION TAKEN REPORT

Sl. No	Date of the Meeting	Resolutions Taken	Action Taken
01	05/08/2023	The ppt presentation of principal sir will be on 14 th August, 2023, Co Ordinator's presentation will be on 18 th August and Department's HoDs presentation will be on 19 th August, 2023	The ppt. presentation has successfully done on due date of principal, IQAC Co- Ordinator and each HoDs.
02	05/08/2023	Alumni Association's meeting will be on 13 th August, 2023	
03	05/08/2023	A public meeting would be organized by IQAC on the Establishment Day of the college, i.e-13 th August,2023.	The name of ISBN Book has been selected as Replica by Editorial Board.
04	05/08/2023	The In charge of the Museum will be on Lalit Chandra Bharali, the HoD, Department of English.	The In charge ship of College Museum is given to Lalit Chandra Bharali.


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