

OFFICE OF THE IQAC
BINANDI CHANDRA MEDHI COLLEGE, RAMDIA

Minutes of the Meeting

Below are the Minutes of the Meeting held on 14/02/2023 at 12:30 PM at Room No-01

Members Present:

1. Dr. Ashit Kr. Paul -	Chairperson cum Principal i/c
2. Dr. Meena kumari Das -	Academic In charge
3. Abu Lais Ahmed -	Member
4. Dr. Mukut Pathak -	Member
5. Lalit Chandra Bharali -	Member
6. Bishnu Ram Das -	Member
7. Rezzak Ali -	Member
8. Dr. Manisha Majumdar-	Member
9. Jaya Medhi -	Member
10. Nazrul Islam -	Member
11. Niva Kalita -	Member
12. Darpana Choudhury -	Member
13. Riten Chandra Medhi-	Member
14. Saidur Rahman -	Member
15. Barnali Medhi -	Member
16. Kasturi Das -	Member
17. Jitendra Deka -	Member
18. Dr. Bijuli Deka -	Member
19. Ramen Das -	Member
20. Ramen Medhi -	Member
21. Shahidul Islam -	Co-ordinator.

Agenda:

1. Regarding Submission of IIQA
2. Regarding distribution of Departmental works for SSR
3. Others.

Resolutions:

1. IIQA should be submitted within this week.


Chair Person
Internal Quality Assurance Cell (IQAC)
B.C. Medhi College, Ramdia




Co-ordinator, IQAC
B.C. Medhi College, Ramdia

2. The departmental Activity for the first Criterion of SSR should be distributed among the departmental teachers and the house decides to submit these activities on or before 21st February ,2023 to the IQAC Co-ordinator.
3. The house selects the Convener of Extension Education Cell Mr. Jitendra Deka, Asstt. Prof. Deptt. Of Pol. Science, Convener Documentation Cell, Mr. Bishnu Ram Das, HoD Deptt. And Tutor Asstt. Prof. Of Mathematics, Convener, Anti- Sexual Harassment Committee, Kasturi Das, Asstt. Prof. Deptt. Of Education, Convener, Disciplinary Committee, Darpana Choudhury, Asstt. Prof. Deptt. Of Assamese, Convener, Internal Compliant Committee, Mr. Jitendra Deka, Asstt. Deptt. Of Pol. Science. It is also mentioned that all the above-mentioned conveners are renewed for the next term.


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ACTION TAKEN REPORT

Date of Meeting	Decision Taken	Action Taken
14/02/2023	IIQA should be submitted within this week.	IIQA has been submitted successfully on 20 th February ,2023
14/02/2023	Departmental Activities for the Criterion _I should be distributed among the faculty members and HoDs	Departmental Activities have been distributed among the faculty members and HoDs and informed to submit the same to the co-ordinator, IQAC on or before 21 st February ,2023


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