

# Meeting of IQAC

Date: 16/12/20

Day: Wednesday

Time: 12:30

Name of the Members

Signature

1. Ashit Kri Paul

2. Satyabati Medhi (Joint co-ordinator, IQAC)

3. Jitendra Deka

4. Shahidul Islam

5. Manisha Majumdar

6. Jaya Medhi

7. Abn Lais Ahmed

8.

## Agenda

① Discussion regarding organisation of an awarness programme by IQAC.

Today the 16th December 2020 a meeting of IQAC has been held for discussion on above topic. As the Covid-19 Pandemic have affected the human being with a deadly affect, so it is very necessary to organise an awarness programme on Covid with a view to save them from the pandemic. Accordingly, it is resolved to organise the programme on 18th dec. 2020, Friday.

Regards,

Dr. Satyabati Medhi

for Co-ordinator, IQAC  
B.C. Medhi College, Ramdia



## Action Taken Report

Date of the Meeting	Decision Taken	Action Taken
16/12/2020	Organisation of An Awareness Programme on Covid-19.	The IQAC Conducted an Awareness Program on Covid-19 on 18/12/2020 in the neighbour Areas.



Dr. Satyabati Medhi  
Co-ordinator, IQAC  
B.C. Medhi College, Ramdial