

OFFICE OF THE IQAC
BINANDI CHANDRA MEDHI COLLEGE, RAMDIA

Minutes of the Meeting

Below are the minutes of the IQAC s' general meeting held on 28/09/2022 at 01.30 pm at the ICTRoom.

Member Present:

Dr.Ashit Kr. Paul	-	Chairperson
Dr. Bijuli Deka	-	Member
Dr.Satyabati Medhi	-	Member
Dr.Manisha Majumdar	-	Member
Jaya Medhi	-	Member
Abu Lais Ahmed-		Member
Rezzak Ali	-	Member
Nazrul Islam	-	Member
Shahidul Islam	-	Co-ordinator
Dr. Mukut Pathak	-	Member
Saidur Rahman-		Member
Darpana Choudhury	-	Member
Kasturi Das	-	Member
Dilip Das	-	Member
Abdul Majid Ahmed	-	Member
Niva Kalita	-	Member
Ramen Das	-	Member
Riten Chandra Medhi	-	Member
Ramen Medhi	-	Member
Hasnur Ali Choudhury	-	Member

Agenda:

- Interaction regarding submission of first criterion activities.
- Distribution the categories of criterion –II,AQAR.
- Others.

Resolutions:

1. The criterion – ii be divided among all the staff members including the following activities
 - (a) Individual profile (self-performance reports)
 - (b) Records of students' performance and learning outcome.
 - (c) Report of students' satisfactory survey (SSS)
2. The date of submission of all these activities including criterion I&II be fixed on or before 20th October, 2022.
3. Instead of general meeting the executive meeting be held necessarily.


Chair Person
Internal Quality Assurance Cell (IQAC)
B.C. Medhi College, Ramdia




Co-ordinator, IQAC
B.C. Medhi College, Ramdia

ACTION TAKEN REPORT

Date of Meeting	Decision Taken	Action Taken
28 - 09 - 2022	The criterion – II be divided among all the staff members including the following activities (a) Individual profile (b) Records of students' performance	Criterion and activities have been divided among the employees HoDs.
28 - 09 - 2022	Date of submission of all these activities of AQAR including I & II be fixed on or before 20 th Oct/ 22.	The notice of Activities submission date has been circulated.
28 - 09 - 2022	Instead of general meeting the executive meeting be held necessarily	Will be Conducted as per requirement.


Chair Person
Internal Quality Assurance Cell (IQAC)
B.C. Medhi College, Ramdia




Co-ordinator, IQAC
B.C. Medhi College, Ramdia