

BINANDI CHANDRA MEDHI COLLEGE, RAMDIA

Minutes of the Meeting

Below are the minutes of the general meeting held on 10/09/2022 at 01.00 pm at the ICTRoom.

Member Present:

Dr. Ashit Kr. Paul	-	Chairperson
Dr. Meena Kumari Das	-	Academic in-charge
Dr. Satyabati Medhi	-	Member
Dr. Manisha Majumdar	-	Member
Jaya Medhi	-	Member
Abu Lais Ahmed-		Member
Rezzak Ali	-	Member
Nazrul Islam	-	Member
Shahidul Islam	-	Co - ordinator
Lalit Ch. Bharali	-	Member
Dr. Mukut Pathak	-	Member
Saidur Rahman-		Member
Darpana Choudhury	-	Member
Kasturi Das	-	Member

Agenda:


- Taking Seat of the Chairperson.
- Explain the purpose of the Meeting.
- Regarding preparation of NAAC Assessment.
- Regarding introduction of short term and Certificate course.
- Regarding the Fixation of name of Newsletter.
- Discussion regarding the signing MOU with National Level Universities.
- Others.

Resolutions:

1. The departmental along with the individual activities will submit within fifteen days, that is before 25th September, 2022 and the next meeting of IQAC will be on 26th September, 2022.
2. The meeting resolved to introduce some short-term course from the next session and for the approval of the courses from GB and University the followings courses have been Selected. (i)Marketing and Sales Management, (ii) Advertisement (iii) Fashion Designing and Tailoring for Girls' (iv) Cutting and Knitting (v) Beautician (vi) Food processing (vii) Computer (viii) Spoken English and (ix) Mobile Repairing.
3. The name of Newsletter which will be published by IQAC Shortly is fixed as Newsletter. Moreover, the house resolved to sign MOU with National Level Universities.


Chair Person
Internal Quality Assurance Cell (IQAC),
B.C. Medhi College, Ramdia.




Co-ordinator, IQAC
B.C. Medhi College, Ramdia

ACTION TAKEN REPORT

Date of Meeting	Decision Taken	Action Taken
10 - 09-2022	The departmental along with the individual activities will be submit within 15 days, i. e. before 25 th Sept, 2022	Departmental as well as individual activities has submitted, related NAAC Assessment.
10 - 09 - 2022	To introduce Some short-term course from the next session, i.e. (i) Marketing and sales Management (ii) Advertisement (iii) Fashion designing (iv) Computer (v) Food processing etc.	GBs' resolutions have taken for introducing such courses from the next session.
10 - 09 - 2022	(i) The name of Newsletter which will be published by IQAC shortly is fixed as "Newsletter" (ii) To sign MoU with any National Level Universities.	The News Letter has been published in the name of 'News Letter'. Moreover, the college has signed MoU with University of Science and Technology Meghalaya (USTM).


Chair Person
Internal Quality Assurance Cell (IQAC)
B.C. Medhi College, Ramdia




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