

**OFFICE OF THE IQAC
BINANADI CHANDRA MEDHI COLLEGE, RAMDIA**

Minutes of the Meeting

Below are the minutes of the meeting held on 09/01/2023 at 11:00 AM at the Room No-1

Members Present:

- | | | |
|--------------------------|---|-------------------------------|
| 1. Dr. Ashit kr. Paul | - | Chairperson cum Principal i/c |
| 2. Dr. Meena Kumari Das- | | Academic In charge |
| 3. Rezzak Ali | - | Member |
| 4. Saidur Rahman | - | Member |
| 5. Dr. Manisha Majumdar | - | Member |
| 6. Darpana Choudhury | - | Member |
| 7. Jaya Medhi | - | Member |
| 8. Lalit Chandra Bharali | - | Member |
| 9. Abu Lais Ahmed | - | Member |
| 10. Dr. Satyabati Medhi | - | Member |
| 11. Shahidul Islam | - | Co-ordinator |

Agenda:


1. Regarding preparation of Academic Audit for NAAC Assessment.
2. Regarding departmental ppt presentation before Expert of Academic and Administrative Audit team.

Resolutions:

1. Each department should present their ppt. for departmental Academic and Administrative Audit on 24th January, 2023
2. Each HoD of the department should submit the name of faculty members for displaying departmental Board on or before 24th January ,2023.


Chair Person
Internal Quality Assurance Cell (IQAC)
B.C. Medhi College, Ramdia




Co-ordinator, IQAC
B.C. Medhi College, Ramdia

