

**OFFICE OF THE IQAC**  
**BINANDI CHANDRA MEDHI COLLEGE, RAMDIA**

**Minutes of the Meeting (With Staff)**

Below are the minutes of the meeting held on 9<sup>th</sup> May ,2023 at ICT Room at 1:00 PM

**Members Present:**

1. Dr. Ashit Dr. Ashit Kr. Paul - Chairperson cum Principal i/c
2. Dr. Meena kumari Das - Academic In charge
3. Md Shahidul Islam - Co-ordinator, IQAC
4. Lalit Chandra Bharali - Member
5. Bishnu Ram Das - Member
6. Rezzak Ali - Member
7. Dr. Manisha Majumdar- Member
8. Nazrul Islam - Member
9. Darpana Choudhury – Member
10. Riten Chandra Medhi- Member
11. Barnali Medhi - Member
12. Kasturi Das - Member
13. Jitendra Deka - Member
14. Dr. Bijuli Deka - Member
15. Ramen Medhi - Member
16. Dr. Satyabati Medhi- Member.
17. Kasturi Das - Member
18. Abu Lais Ahmed - Member
19. Barnali Medhi - Member
20. Dilip Deka - Member
21. Bhanima Majumdar – Member

**Agenda:**

1. Regarding the work and Activity of each Department and Cells related to NAAC Assessment
2. Regarding the discussion of the propose date and activity of NAAC.
3. Others.

  
Chair Person  
Internal Quality Assurance Cell (IQAC)  
B.C. Medhi College, Ramdia



  
Co-ordinator, IQAC  
B.C. Medhi College, Ramdia

**Resolutions:**

1. All the departmental and Cells Activities will be completed within the short period of time.
2. The propose date of the invitation of NAAC Peer Team would be within September-October, 2023

  
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## ACTION TAKEN REPORT

<b>Date of the Meeting</b>	<b>Decision Taken</b>	<b>Action Taken</b>
09/05/2023	Departmental and Cells Activities would be completed within the short period of time.	Departmental and Cells Activities list has been given to the HoD of each Department and Conveners of each Cells.
09/05/2023	Invitation of NAAC Peer Team would be within September-october,2023	NAAC Peer Team would be invited within September - October,2023.

  
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