

MINUTES OF THE GB MEETING

Below are the minutes for the meeting held on 03-11-2022 at 2.00PM at the IQAC room.

Members Present:

- ❖ Mr. Bimal Ch. Medhi- President
- ❖ Dr. Sanjay Kr. Singh- Member
- ❖ Dr. Ratul Kr. Mahanta
- ❖ Mr. Saidur Rahman- Member
- ❖ Miss Kasturi Das- Member
- ❖ Mrs Jaya Medhi- Member
- ❖ Ashit Kr. Paul- Secretary/Principal
- ❖ Mr. Shahidul Islam- Member
- ❖ Mr. Ramen Medhi- Member

Agenda:

- Acceptance of the chair by the President
- Objective of the meeting
- Confirmation of last meeting's proceeding
- Proposal of Staff Unit
- Regarding construction of building funded by DHE, Assam
- Opening of self finance course
- NAAC Accreditation
- Regarding purchase of Library Book
- Maternity Leave of Mrs Thunumoni Talukdar
- Regarding RTI
- Regarding Feedback analysis

Resolution(s):

1. It is resolved to implement portfolio of Vice-Principal as per Government Norms when necessary
2. Decision is taken to submit the UC of Infrastructural grant to the DHE in an early date
3. Resolved to start need base add-on courses
4. Resolved to purchase Library book from Development fund
5. Decision is taken to allow Maternity leave of Mrs. Thunumont Talukdar as per Govt. Rule



ACTION TAKEN REPORT

Date of Meeting	Decision Taken	Action Taken
03-11-2022	Submission of UC to the DHE, Assam	Already submitted
	Maternity Leave of Mrs. Thunumoni Talukdar	Approved as per Government Rule
	Feedback analysis	The matter is discussed and principal is authorized to take necessary action for the betterment of the college.




Principal /c
Binandi Chandra Medhi College
Ramdia : Kamrup